



MINISTRY OF EDUCATION & TRAINING 2014 SEO CONFERENCE MINUTES

Meeting details:

Title:	2014 MoET SEO Conference
Date:	02 nd December 2014
Meeting #:	02/2014
Start Time:	8. 08 am
End Time:	5.05pm
Venue:	Hospitality, Tourism and Leisure Training Centre
Chairperson:	Director – John Niroa/ DG - Jesse Dick Joe
Minute Taker:	Meriam T./Patricia F. / Enneth D.

	Morning	Afternoon
Attendees	55	52
Apologies	6	4
Absentees	15	21

Agenda:

Item	Discussions	Action Points	Responsibility	Time frame
Welcome – Roy Obed Devotion - PEO Torba – Mr. Dick Hopkin (1- Corinthian 12:4)				
Welcome and Opening Remarks.	Welcome remarks from Director General to participant who have just arrive and attended the Conference this morning.			

Ministry of Education – Structure.	<u>Presentation By Juda G.</u>	<ol style="list-style-type: none"> 1. MOET Structure has been approved. 2. The officers in these positions have been transferred out from the old structure to the approved structure. 3. Need to work within the budget. 4. Need to fill in the Provincial PEO deputy post, Provincial Secondary officer, Provincial Primary officer and ZCA Coordinator 5. The TA institutional capacity assessment report will be finalised soon with the plan in the current structure. 6. The assessment report may lead to variations in jobs in each unit. 7. Need to finalise school staff structure and school position. <ul style="list-style-type: none"> • Respect of directorate responsibilities. • Each officers role is to play and review of JD's to meet the real needs 		
	<p>The structure is approved by the Public Service Commission in 2014.</p>			
	<p>The current structure has change from MOE to MOET under the new and approved structure.</p>			
	<p>The Structure is an ongoing structure and it cannot be change unless the DG makes changes or revise the function inside the structure.</p>			
	<p>These structures contain the big part of the MOET budget.</p>			
	<p>Tertiary and training is the section include in the new MOET structure.</p>			
	<p>HR Unit is in place to facilitate the performance of each officer under the new structure according to the Job Description.</p>			
	<p>To create a workforce that should deliver required services.</p>			
	<p>To enable the Ministry to deliver services to schools and local community.</p>			
	<p>Channel of Communication should be clear.</p>			
	<p>Better planning leads to better performance of officers.</p>			

	<p>Revision of JDs is done to meet the MOET goals.</p> <p>Structure consider needs and budgeted for identification of new positions</p> <p>MOET structure is the biggest compare to other Ministry.</p> <p>School improvement unit is a new unit.</p> <ul style="list-style-type: none"> ○ Management of structure ○ Structure is a work of labor ○ Cap 10, new PSC form to appraise staff performances. <p>PEO curriculum is the secretary of curriculum and assessment board and PEO Scholarship is the secretary of scholarship and training board.</p> <p>Overall discussion: Need to focus on the current structure. –</p> <p>State law has advised the MOET structure to undertake transferring of teachers to PSC posts.</p> <p>Development of structure has considered individual JDs and functions.</p> <p>Concept paper to enhance funding of strategies No.5 and it should have variations of the current capacity.</p>			
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	<p>We have to look in with the current capacity to respect COM decision not to increase budget for 3 years.</p> <ul style="list-style-type: none"> • Education Authority directors need to find a way forward to put in place teachers only to head this post. • What is the priority in each province? The structure depends on the budget if we remove teacher from their posts. Who will fill in the teachers post? • Education Officers in each province really need this post to be filled urgently. • Need to minimize the ZCA to fill in those positions. • Need to transfer teachers with screening process and will need appraisal on this teachers transfer. • Need to suggest the ISU Trainers or the ZCA in 			
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	<p>this post</p> <ul style="list-style-type: none"> • How to PEO in each province monitor or manage the officers working in each province? 			
<p>2013 SEO Resolutions.</p> <p>Update on the MOET Quarterly Progress Reporting.</p> <p>Brief Updates on 2015 Planning.</p> <p>Ministry of Education and Training framework – Brief.</p> <p>2013 Key Findings - Annual Statistical Digest (ASD) MOET.</p>	<p><u>Presented by Liku J.</u></p> <p>Policy Planning don't have a format in place for resolution for the SEO Conference.</p> <p><u>Presented by Cobin G.</u></p> <ul style="list-style-type: none"> ➤ Reporting Structure update ➤ Achievements ➤ Challenges ➤ Way forward <p><u>Presented by Liku J.</u></p> <ul style="list-style-type: none"> ➤ Why are the 2015 planning <p><u>Presented by Cobin G.</u></p> <ul style="list-style-type: none"> ➤ Draft MOET results framework ➤ Benefits of the results framework ➤ Uses of results framework ➤ Way forward. <p><u>Presented by Fabiola B.</u></p> <ul style="list-style-type: none"> ➤ Current Status of No. of birth in Vanuatu 25.69 births/1,000 population (2014 est.)As a way forward the MOET will create system interactions between both open VEMIS. ➤ Schools 	<p>Need to agree on a format for this SEO Conference.</p>		

	<p><i>Increasing of students each year.</i> <i>English 679;</i> <i>French 245;</i> <i>Vernacular. 145</i> <i>Need to enable all tertiary institutions to provide their statistical data</i></p> <ul style="list-style-type: none"> ➤ Enrollment, 2013 <i>All data got through each institution reports.</i> ➤ Teaching Force ➤ Increasing access to Educ. <i>3 to 5 years old early childhood.</i> 			
Lunch				
	<p>The discussions from above session continued.</p> <ul style="list-style-type: none"> ❖ Why planning? ❖ What do you need to do? ❖ Where do you want to go? <p><u>DG-</u> Min of Edu must put out an annual work plan or business plan for 2015 for each unit to do. Base on annual work plans, we should have quarterly work plans.</p> <p>This year 2014, we should have a framework and complete</p>	<p>By 31st December, the M&E framework should be completed</p> <p>The Ministry will establish committee to polish the planning and budgeting 2015.</p> <p>TA will assist Provinces in their planning and budgeting.</p> <p>To accept the format for reporting</p> <p>MOET M&E framework will be finalized by end of Dec 2014</p>		

	<p>by end of Dec 2014.</p> <p><u>ACOM</u> – need clarification on how to plan and how to carry out activities. Our budget is limited according to our activities.</p> <p>The format received is too deep, and fear that the authority activities doesn't match our budget.</p> <p><u>DG</u> – Make your planning according to your budget or you can apply from 1 – 10 million to small projects. Ten million vatu is to be submitted to the Government. This year only 8 projects from schools and community benefited from small projects. NZAID accommodate these projects.</p> <p>However, there are other options like JICA, TVET, etc..</p> <p><u>COBIN</u> - Template is simple and any one can use it. Or to add another columns to be used by Authority/Others.</p> <p>DG questioned if authorities have their own Corporate Plans.</p>			
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	<p>Ministry has 3 priorities: Access, Quality & Management. Therefore, provincial boards should address the Education Act Section 17 – to plan, promote and execute educational activities within respective provinces.</p> <p>All Provinces are different with issues from different levels from village, province and national level; therefore PEOs and EAs should do their own planning.</p> <p>Corporate Planning should involve education partners and stakeholders.</p> <p>Authorities and Senior officers should do more practical planning than theory planning.</p> <p>HR Unit will have to consider reviewing the Job descriptions against the current approved structure.</p>	<p>Before 31st of March each year - reports should be received from the Provinces to DGs office.</p> <p><u>Resolution 1</u></p> <p>To establish a committee to finalize 2015 Annual Work Plan (AWP)</p> <p><u>Resolution 2</u></p> <p>Same committee to develop 2016 Annual Work Plan (AWP)</p> <p><u>Resolution 3</u></p> <p>MoET Monitoring & Evaluation Framework to be finalized.</p> <p><u>Resolution 4</u></p> <p>PEBs and GAAs to have own provincial DEVELOPMENT plan to be aligned with the central MoET corporate plan and overall government plans and priorities. <i>Different provinces will have different plans to address the situations within their own provinces. PEOs and other provincial authorities, including education authorities, will need to further dialogue in developing a development plan for the province. With assistance from VESP TAs (Budget & Planning, M&E, & possibly HRD)</i></p> <p><u>Resolution 5</u></p> <p>Accept the quarterly M&E Report</p>	<p>DGs Office & PPU</p> <p>Planning Committee</p> <p>PPU</p> <p>Provincial Education Boards (PEBs) and Government Assisted Education Authorities (GAEA)</p> <p>Provincial Education</p>	<p>31st December 2014</p> <p>31st May 2015</p> <p>31st December 2014</p> <p>31st July 2015</p> <p>2nd Dec 2014</p>
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		<p>developed by MoET</p> <p><u>Resolution 6</u></p> <p>Review bottom-up approach for planning at the provincial level <i>(Note, we are already implementing this).</i></p>	<p>Boards (PEBs) and Government Assisted Education Authorities (GAEA)</p> <p>PPU</p>	<p>31st March 2015</p>
MOET Budget Overview	<p>Julia (2.04pm) - 2:33 pm presentation on the screen.</p>			
Break				
	<p>Discussion continues.....</p> <p>We start introducing school fees to sustain our schools.(bottom up approach)</p> <p>DG talk to PEO Malampa, try to find funds for your province, we need money to assist the gov.</p> <p>It will be a problem for MOET to address 205 probationary teachers – 253.7 million vatu.</p> <p>PSC salary re-grading for current staffing: 25.5 million vatu.</p> <p>Retired teachers must be replaced with new</p>	<p>School fee structure should be addressed so as to cater for budget shortages.</p>		

	<p>employed teachers.</p> <p>We are overspending on Teachers but Statistical report says that a lot of children are not in schools.</p> <p>Ask PEO to visit the schools and Authority must confirm the numbers to the Finance. Some Authorities are paid three million, some are paid five million.</p>	<p>Every Provincial Education Board must raise funds to support what government can't afford.</p> <p>MOET Budget unit will consult with finance department for teachers' salaries.</p> <p>Ministry of Finance to will give MOET advice so that we will ask State Law to.</p> <p><u>Resolution 1</u> Each PEB and GAEA are mandated to develop a Budget Policy to guide revenue initiatives at the provincial / authority level. <i>This will assist in having fully costed Corporate/Development plans.</i></p> <p><u>Resolution 2</u> Direct request to PMO and MFEM to secure funding support for 205 probationary teachers, at 253.7 million vatu</p> <p><u>Resolution 3</u> PSC Re-grading for current staffing</p> <p><u>Resolution 4</u> All PEOs and GAEAS to ensure that all children attend school at the correct age Eg 6 years old to attend Class 1.</p> <p><u>Resolution 5</u> All monies to be allocated to operational – to be used strictly for operational. Further dialogue</p>	<p>Administration & Finance</p> <p>Administration & Finance</p> <p>Administration & Finance</p> <p>Education Services</p> <p>Administration & Finance</p>	<p>31st July 2015</p> <p>Mid December 2014</p> <p>Mid December 2014</p> <p>January 2015</p> <p>Mid December 2014</p>
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		with MFEM – thru Treasury. MFEM to officially confirm operational/payroll budget – legislative requirement to be confirmed by MFEM.	
Rationalization Secondary Schools	<p>❖ Dir. J.Nirua presentation on the Screen: (handouts)</p> <p>–1) Friday Off,</p> <p>2) Weekend in or Weekend Out</p> <p>3) School closed (only principals/Head Masters gives permission for school to close but didn't get approval from MOET</p> <p><u>J.Toa</u> - Life skills should be emphasized more in the schools.</p> <p>DG - <u>VNPF should assist the Teachers Housing Project.</u></p> <p>PEOs will have to submit teachers housing report to MOET.</p> <p>This will include the following:-</p>	<p><u>Resolution 1</u></p> <p>Set up school of excellence especially in senior secondary schools in each province or in selected senior secondary schools based on its capacity.</p> <p><u>Resolution 2</u></p> <p>Use Full Time Equivalent Teachers (FTE) to maximize the number of required teaching hours.</p> <p><u>Resolution 3</u></p> <p>Maximize the use of available spaces in both junior and senior schools instead of creating new schools.</p> <p><u>Resolution 4</u></p> <p>Option to fund teacher housing in registered schools. PEBs & GAEAs to confirm:</p> <p>a. permanent, semi-permanent, temporary – housing status;</p> <p>b. schools registered with</p>	<p>Education Services</p> <p>Education Services</p> <p>Education Services</p> <p>PPU & Facilities Unit</p>

	<p>1) Permanent/temporary house, you have existing Lease so forward to MOET</p> <p>2) Ensure schools have proper lease.</p> <p>3) There must be enough space for building the teachers houses.</p> <p><u>PEO Sanma</u> – Sanma has gathered this information already as of last year 2013 and will send this to Asset Unit.</p>	<p>proper land lease; Whether within existing land lease, the school will have capacity to cater for additional accommodation for teachers.</p>		
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<p>Global Partnership for Education (GPE)</p> <p>Example from Kiribiti</p>	<p>Presentation on the screen (handouts)</p> <p><u>Discussion:</u></p> <p><u>Joel Toa</u> – need to bring them here to hear our request. Or send them our corporation plan so that they will be aware of our situation.</p> <p><u>VQA CEO</u> – LEG (Local Education Group) need to know TOR for these people.</p> <p><u>PEO Shefa</u> – Experience from the past won't repeat itself. We need to direct these funds, not the Donors.</p> <p><u>Roy</u> – Every Donors have their principles, they drive us because sometimes, we misused the funds etc... which makes them have to handle the funds.</p> <p><u>Charlie Robert</u> – when PA presents their TOR, they did not performed at times. But very careful</p> <p><u>Yoan</u> - TA are getting big money, we must be very careful how we employ them.</p>	<p><u>Resolution 1</u></p> <p>Submission of letter of interest to join GPE to the GPE Secretary.</p> <p><u>Resolution 2</u></p> <p>Establishment of the Local Education Group (LEG) with clear Terms of Reference (ToR).</p> <ul style="list-style-type: none"> - MoET DG & Directors & VQA - MFEM Rep - PMO Rep - Trades Rep - Donor Partners: DFAT, MFAT, JICA, Chinese, UN, EU - NGOs: Rotary Int'l; Disabled Society; Live & Learn; World Vision, Save the Children Australia, VEPAC, Vasanoc, VRDTCA, ... - VIT, VITE, USP - Govt Ministries: MoYDS, MoH, MIPU, MoIA, MoAgric, MoLands or all 13 ?? - All GAEA Education Directors - All PEOs - Council of Chiefs Rep - Council of Churches Rep - Retired TSC or PSC Education officers <p><i>Members to be aligned with criteria for GPE</i></p> <p><u>Resolution 3</u></p> <p>Identification of Managing Entity (ME) (submission of applications to GPE) and Coordinating Agency (CA)(to manage all funds that enter the system) and their</p>	<p>DGs Office</p> <p>PPU & DGs office</p> <p>SEO Conference & DGs office</p>	<p>Done</p> <p>Mid December 2014</p> <p>Mid December 2014</p>
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		<p>endorsement by the LEG.</p> <p>ME – Unicef CA – MFAT (NZ)</p> <p><u>Resolution 4</u> Inform GPE of the ME and CA selection.</p> <p><u>Resolution 5</u> Preparation of the application of the Education Sector Plan (ESP) grant.</p> <p><u>Resolution 6</u> Use grant to do the sector analysis and plan (12 month process worth \$250,000).</p> <p><u>Resolution 7</u> Submission to GPE.</p> <p><u>Resolution 8</u> Plan on modality of TA required (institutional or individual) to support development of the plan in open, transparent and consultative manner.</p> <p><u>Resolution 9</u> Use media to launch partnership with GPE.</p>	<p>DGs office</p> <p>DGs office</p> <p>DGs office</p> <p>PPU & DGs office</p> <p>DGs office</p> <p>DGs office</p>	<p>Mid December 2014</p>
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Next Meeting Date & Time				Wednesday 03 rd December 2014 8.00 am

Closing and supporting remarks:

Name & Signature Lead Secretary:

 MERIAM TORO

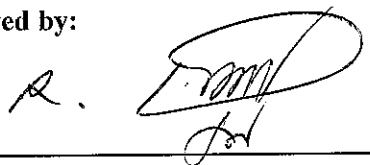
Name & Signature Lead PEO:

 SAMUEL KATIPA

Name & Signature Chairperson:

 JESSE DICK JOE

Approved by:

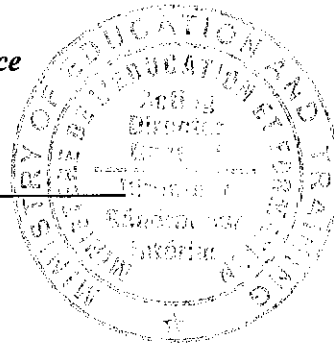


Director General

On Behalf of the Participants of the 2014 SEO Conference

Date: 18.12.14

Official Stamp:



MINISTRY OF EDUCATION & TRAINING 2014 SEO CONFERENCE - ATTENDANCE SHEET

Date : Tuesday 02nd December 2014 (Morning Attendance)

No.	Name	Postion	Signature
MoET Cabinet			
1	Honorable Bob Loughman	Minister	Parliament - Apologies
2	Jocelyn Mete	First PA	Abs
3	Iaken Keiro	Second PA	✓
Director Generals Office			
4	Jesse D Joe	Director General	Chair
5	Yoan Mariasua	Chief Executive Officer	Signature 2/12/14
6	Arnaud Malessas	PEO Audit	Signature 2/12/14
7	Gloria Duvu John Judah	PEO Human Resource	✓
8	Serge Lewawa	PEO Procurement	Signature
9	Samuel Katipa	PEO Quality Assurance	Signature
10	Hilaire Sese	Education Bodies Officer	Signature
Teaching Service Commission			
11	Derek Alexander	Chairman	Abs
12	George Berry REMAN	Secretary General	Signature
National Education Advisory Council			
13	Alpi Baleng	Chairman	Absent
Vanuatu Qualification Authority			
14	David Lambukly	Chief Executive Officer	Signature
15	Sam Samuel	VQA Officer	Signature
Administration & Finance			
16	Gideon John	Director	Signature
17	Adrian Banga	PEO ICT	Signature
18	Bob Nikaih	PEO Facilities	Signature
19	Julia Whippy	PEO Finance	Signature
Policy & Planning Unit			
20	John Niroa	Director	✓
21	Liku Jimmy	PEO Planning	Signature
22	Cobin Ngwero	SEO Monitoring	Signature

23	Fabiola Bibi	SEO Statistics	Present
Education Services			
21	Roy Obed	Director	✓
22	Glenden Illaisa	PEO National Programmes	✓
23	Pierre Gambetta	PEO Administration	✓
24	Jennifer James	Early Childhood	✓
25	Virana Lini	Education in Emergency	✓
26	Jim Knox	Inclusive Education	✓
27	Emmanuel Garae	TVET in Schools	✓
28	Shirley Joe	Secondary Schools Officer	✓
29	Charley Robert	CDU	✓
30	Leisel Masingiow	CDU	✓
31	Norah Naviti	Examination & Ass. Unit	Abs - Apologies
32	Thomas Butu	Examination & Ass. Unit	Apologies - Missing
33	Sergio Thomas	SBM	Absent
34	Herem Navat	SBM	Absent
Provincial Education Offices			
35	Dick Hopkins	PEO Torba	Absent
36	Chairman of Torba PEB	Chairman of PEB Torba	Apologies
37	Thompson Wari Paul	PEO Sanma	Absent
38	Chairman of Sanma PEB	Chairman of PEB	Apologies
39	Hellen Vusi	PEO Penama	Absent
40	Chairman of Penama PEB	Chairman of PEB	Apologies
41	Renjo Samuel	PEO Malampa	Absent
42	Chairman of Malampa PEB	Chairman of PEB	Apologies
43	Elmo Joseph	PEO Shefa	Absent
44	Chairman of Shefa PEB	Chairman of PEB	Absent
45	Naken Nanmatil Nathaniel Smoko	PEO Tafea	Absent
46	Chairman of Tafea PEB	Chairman of PEB	Absent
	Joe Kalotap	PEO Acting PEO shefa	Absent
Government Assisted Education Authorities			
47	Paul Pala	Director Apostolic	Absent
48	Chairman Apostolic EAB	Chairman EAB	Absent
49	Kiel-Maimai JANE WILLIAM	Director AOG	Absent
50	Chairman of AOG EAB	Chairman of EAB	Absent
51	Rowhani Bahai Director	Director	Absent
52	Chairman of Bahai EAB	Chairman of Bahai	Absent
53	Stephane Yawiko	Director Catholic	Absent

54	Chairman of Catholic EAB	Chairman of EAB	Abs
55	Mayble Wilbur	Director COC	Present
56	Chairman of COC EAB	Chairman of EAB	Present
57	Presley Gihiala	Director COM	Present
58	Chairman of COM EAB	Principal Abraham Eldeds	Present
59	David Peter Mawa	Director, NTM	Absent
60	Chairman of NTM EAB	Chairman of EAB	Absent
61	Jonathan Tarip	Director Presbyterian	Absent
62	Chairman	Presbyterian EAB	Absent
63	Nalo Matan	Director Protestant	Absent
64	Chairman of FELP EAB	Chairman of EAB	Present
65	Willie Luen Joel TBA	Director SDA	Present
66	Chairman of SDA EAB	Chairman of EAB	Abs
	JOSSES TOGASE	ACOMV D.G.S	Present
Higher Education			
67	Johnson Toa	Director	Present
68	George Jonathan	PEO Higher Education	Taka
69	Kaltau John	PEO Scholarship	Present
70	Agnes David	SEO Training	Present
71	Daniel Jack	VITE Princpal	✓
72	Kalpat Kalbeo	VIT Principal	Absent
73	Elvie Tamata	Inservice Unit	Present
MoET Sector Analysts			
74	Rex Willie	Dept. of Treasury, MFEM	Absent
75	Paul Nalau	DSPPAC, PMO	Absent
76	PASTOR, NEHEMIAH. MARTIN	VPEAH M	Present

Total Attendees 55
Absences 15
Apologies 6

JW

11.45am TUES 2nd Dec 2014

MINISTRY OF EDUCATION & TRAINING 2014 SEO CONFERENCE - ATTENDANCE SHEET
Date : Tuesday 02nd December 2014 (Afternoon Attendance)

No.	Name	Postion	Signature
MoET Cabinet			
1	Honorable Bob Loughman	Minister	
2	Jocelyn Mete	First PA	Apologies
3	Iaken Keiro	Second PA	Abs
			Abs
Director Generals Office			
4	Jesse D Joe	Director General	Chairman
5	Yoan Mariasua	Chief Executive Officer	
6	Arnaud Malessas	PEO Audit	
7	Gloria Duvu	PEO Human Resource	Abs
8	Serge Lewawa	PEO Procurement	
9	Samuel Katipa	PEO Quality Assurance	
10	Hilaire Sese	Education Bodies Officer	
Teaching Service Commission			
11	Derek Alexander	Chairman	Abs
12	George Berry <i>REMAN</i>	Secretary General	
National Education Advisory Council			
13	Alpi Baleng	Chairman	Abs
Vanuatu Qualification Authority			
14	David Lambukly	Chief Executive Officer	
15	Sam Samuel	VQA Officer	Abs
Administration & Finance			
16	Gideon John	Director	✓
17	Adrian Banga	PEO ICT	✓
18	Bob Nikaih	PEO Facilities	
19	Julia Whippy	PEO Finance	
Policy & Planning Unit			
20	John Niroa	Director	✓
21	Liku Jimmy	PEO Planning	✓
22	Cobin Ngwero	SEO Monitoring	✓

23	Fabiola Bibi	SEO Statistics	Signature
Education Services			
21	Roy Obed	Director	✓
22	Glenden Illaisa	PEO National Programmes	Signature
23	Pierre Gambetta	PEO Administration	Signature
24	Jennifer James	Early Childhood	Signature
25	Virana Lini	Education in Emergency	Signature
26	Jim Knox	Inclusive Education	Signature
27	Emmanuel Garae	TVET in Schools	Signature
28	Shirley Joe	Secondary Schools Officer	Abs
29	Charley Robert	CDU	Signature
30	Leisel Masingiow	CDU	Signature
31	Norah Naviti	Examination & Ass. Unit	Abs
32	Thomas Butu	Examination & Ass. Unit	Apologies
33	Sergio Thomas	SBM	Abs
34	Herem Navat	SBM	Abs
Provincial Education Offices			
35	Dick Hopkins	PEO Torba	Signature
36	Chairman of Torba PEB	Chairman of PEB Torba	Apologies
37	Thompson Wari Paul	PEO Sanma	Signature
38	Chairman of Sanma PEB	Chairman of PEB	Apologies
39	Hellen Vusi	PEO Penama	Signature
40	Chairman of Penama PEB	Chairman of PEB	Apologies
41	Renjo Samuel	PEO Malampa	✓
42	Chairman of Malampa PEB	Chairman of PEB	✓
43	Elmo Joseph	PEO Shefa	Signature
44	Chairman of Shefa PEB	Chairman of PEB	Signature
45	Naken Nanmatil Nathaniel	PEO Tafea SDO	Signature
46	Chairman of Tafea PEB	Chairman of PEB	Signature
Government Assisted Education Authorities			
47	Paul Pala	Director Apostolic	Signature
48	Chairman Apostolic EAB	Chairman EAB	Abs
49	Kiel Maimai JANE WILLIAM	Director AOG	Signature
50	Chairman of AOG EAB	Chairman of EAB	Signature
51	Rowhani Bahai Director	Director	Abs
52	Chairman of Bahai EAB	Chairman of Bahai	Abs
53	Stephane Yawiko	Director Catholic	Signature

54	Chairman of Catholic EAB	Chairman of EAB	Abs
55	Mayble Wilbur	Director COC	✓
56	Chairman of COC EAB	Chairman of EAB	✓
57	Presley Gihiala	Director COM	Quay
58	Chairman of COM EAB	Principal Abraham Eldad	Quay
59	David Peter Mawa	Director,NTM	Abs
60	Chairman of NTM EAB	Chairman of EAB	Abs
61	Jonathan Tarip	Director Presbyterian	Abs
62	Chairman	Presbyterian EAB	Abs
63	Nalo Matan	Director Protestant	WJ
64	Chairman of FELP EAB	Chairman of EAB	WJ
65	Willie Ten Joel G TBA	Director SDA	WJ
66	Chairman of SDA EAB	Chairman of EAB	Abs
	JOSÉS TOGASE	ACOMV DAS	WJ
Higher Education			
67	Johnson Toa	Director	✓
68	George Jonathan	PEO Higher Education	✓
69	Kaltau John	PEO Scholarship	*
70	Agnes David	SEO Training	Days
71	Daniel Jack	VITE Princpal	2/5 2/12
72	Kalpat Kalbeo	VIT Principal	WJ
73	Elvie Tamata	Inservice Unit	✓
MoET Sector Analysts			
74	Rex Willie	Dept. of Treasury, MFEM	Abs
75	Paul Nalau	DSPPAC, PMO	Abs
76	NEHEMIAH MARTIN	PASTOR (VPEAHM)	WJ
77	Tom Tudah Gardes	PEO HRD	WJ

Total Attendees 52

Total Apologies 4

Total Absences 21

3.10pm 2nd Dec 2014

JW